**Clinical Social Worker MSI Standard Job Description**

**Classification Title:** Clinical Social Worker MSI

**FLSA Exemption Status:**Exempt

**Pay Grade:** 11

**Job Description Summary:**

The Clinical Social Worker MSI provides social work services. Serves as a liaison between patients and physicians and community resources. Functions as a social worker under supervision in a Psychiatry Outpatient Clinic.

**Essential Duties and Responsibilities:**

**40% Psychiatric Evaluations and Treatment**

* Provide detailed Psychiatric Evaluations incorporating a biopsychosocial history including risk assessment and recommendation for treatment.
* Deliver Evidence Based Psychotherapy to patients using assessment tools to track patient progress and tailored intervention.
* Provide supervised evaluations and evidence-based treatment for clinic patients.  
  Conduct supervised therapy groups.

**20% Documentation and Program Evaluation**

* Document services and activities per department standards.
* Assist with program evaluation activities to track and analyze utilization and effectiveness of services.

**10% Intake and Referral Assistance**

* Provide assistance with intake and referral systems needs of the clinic.
* Assist with supervised intakes and referrals to long term services, as needed.

**10% Education and Workshops**

* Provide supervised family and patient education.
* Conduct supervised workshops and seminars as needed.

**20% Duty Title (for the department's use)**

* Remaining Percentage Can Be Determined by Department to Meet Business Needs or Can Be Incorporated into Percentages Above.

**Qualifications:**

**Required Education:**

* Master’s degree in Counseling and Guidance, Social Work, Counseling, Clinical Psychology, or other specialty related to job function.

**Required Experience:**

* Two years of relevant experience.

**Required Licenses and Certifications:**

* Texas Licensed Master Social Worker (LMSW), Licensed Professional Counselor- Associate (LPC-A), or Licensed Marriage and Family Therapist (LMFT). Must maintain licensure for continued employment.

**Required Knowledge, Skills, and Abilities:**

* Ability to multitask and work cooperatively with others.

**Additional Information:**

**Machines and Equipment:**

* Computer
* Telephone

**Physical Requirements:**

* None

**Other Requirements and Factors:**

* This position is security sensitive
* This position requires compliance with state and federal laws/codes and Texas A&M University System/TAMU policies, regulations, rules and procedures
* All tasks and job responsibilities must be performed safely without injury to self or others in compliance with System and University safety requirements

**Is this role ORP Eligible? If so, it needs to meet the criteria on the** [**Rules and Regulations of the Texas Higher Education Coordinating Board**](https://reportcenter.highered.texas.gov/reports/data/user-friendly-version-of-ch-25/)**.**

**Yes**

**No**

**Does this classification have the ability to work from an alternative work location?**

**Yes**

**No** 